

# THE MATTABASSETT DISTRICT

## Memorandum

**Date:** March 10, 2014

**Subject:** Agenda - Monday,  
March 17, 2014 @ 7:00 PM  
Board Meeting

**To:** Board of Directors

**From:** Brian W. Armet, Executive Director

Public Speakers

### A G E N D A

Roll Call

	<u>Pages</u>
1. Seating of Board Representatives from Middletown and acceptance of Middletown's Release of the \$13m in District's Escrow Account	
2. Election of Board Chairman in accordance with Section 2-4 of the District's Charter and Special Act 11-15	
3. Minutes of the meeting of February 25, 2014	1 - 4
4. Treasurer's Report	5 - 12
a. Receipts & Expenditures - FY 13-14	6
b. Operating Fund Statement of Income 13-14	7
c. Cash Flow Graphs 13-14	8 - 10
d. Investment Schedule	11 - 12
5. Budget Statement, Fiscal Year 13-14	13 - 15
6. Check Register Report – February, 2014	16 - 17
7. Staff Reports	18 - 37
a. Monthly Report	18 - 28
b. Safety/Energy Report	29
c. Operational Profile	30 - 33
d. Monthly Flows & Rainfall Data for the Past Two Years	34
e. Effluent Quality Graph	35
f. Nitrogen Graph	36
g. Maintenance Graph	37
8. Committee Reports	
a. Engineering	
b. Finance	
c. Human Resources	
d. Property Management	
e. Public Relations	
f. District Project Construction Committee	
1. C.H. Nickerson's Payment Requisition #22 for January 2014 - \$1,910,837.20	

2. Wright-Pierce's Payment Requisition for January 201 - \$177,132.77
3. Change Order #22 for Intranet Improvements - \$187,577.81
4. Change Order #23 for USTs Replacement - \$651,721.49
5. Change Order #24 for 13 Sub Change Orders - \$79,046.40

9. Counsel's Report
  - a. Executive Session
10. New Business
11. Communications
12. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, April 21, 2014 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.